# Description: Description: Description: IALA logo1

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**Engineering & Sustainability Committee (ENG)**

**Work Programme Task Register**

**(2014-18)**

# Document Revision

Revisions to the IALA Document are to be noted in the table prior to the issue of a revised document

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| **Date** | **Page / Section Revised** | **Requirement for Revision** |
| 15 Oct 2014 | New Document | Draft for consideration at ENG1 |
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# Purpose of this Document

The purpose of this document is to maintain a register of ENG Committee Work Programme Tasks for 2014-18 which describes:

* The current status of each Task
* How the Task is linked to IALA’s Strategic Alignment
* Key changes to the Task during its development

Note: A copy of IALA’s Strategic Vision 2014-18 is at Annex 1.

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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.1.1 Produce a Guideline on Marine Signalling | | | |
| Objectives of the task | To provide guidance for AtoN authorities on Marine Signalling. | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** – G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P7: Continue to improve guidance on light and vision aspects of marine signalling, consolidating documentation. | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 1 Visual & Physical AtoN**  To give guidance on Marine Signalling to include Apparent Intensity, Background Lighting, Modelling techniques, LED sector lights. | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones / Remaining key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.5.1 Presentation to ENG committee on new developments in AtoN, technology and related topics. | | | |
| Objectives of the task | To inform committee members of new technological developments in AtoN related areas. | | | |
| Expected outcome | Committee members being informed of current and emerging technologies to enable them to consider their application within their operation. | | | |
| Strategic Alignment | **Goal** - G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P14: Promote technology transfer and knowledge sharing concerning aids to navigation. | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 1: Visual & Physical AtoN.** and  **Working Group 2: Knowledge and Sustainability.**  To consider any field of interest relating to aids to navigation engineering, maintenance, design, application of technology and emerging technology. These will be in the form of presentations to the committee and any related papers made available for committee members to use as they see fit. These will not be published or approved but may lead to further debate and potential inclusion is a future workplan. To be presented by the committee Rapporteurs or any informed committee member. | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7  C | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include:   * Presentations at each ENG committee meeting | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.5.2 Update the Navguide as requested by ARM Committee | | | |
| Objectives of the task | To maintain the Navguide as an up to date information source for all AtoN providers. | | | |
| Expected outcome | The Navguide updated and maintained as requested by ARM. | | | |
| Strategic Alignment | **Goal** - G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y - S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P1: Transform the IALA product line by redefining and restructuring existing documentation to meet the future needs of the organisation, including document content, the approval process and accessibility. | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 1: Visual & Physical AtoN.** and  **Working Group 2: Knowledge and Sustainability.**  As requested by ARM, selected chapters of the Navguide to be reviewed and updated and submitted to ARM, PAP and Council for approval | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.5.4 Workshop on Lights & Batteries | | | |
| Objectives of the task and expected output: | * To plan and deliver a technical workshop on Lights and Batteries. * Identification of a sponsor nation to host the event, exhibitors and presenters. | | | |
| Expected outcome | * An IALA workshop on “IALA Batt & IALA Light” | | | |
| Strategic Alignment | **Goal** G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** P14: Promote technology transfer and knowledge sharing concerning aids to navigation. | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.**  Technical workshop covering all aspects of lights and power supplies.  Emphasis on sustainability in design, delivery, maintenance and disposal. | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for progressing the task include:   * Scope of the workshop and draft content * Identification of a host nation an suitable facilities * Firm up on dates, venue and content * Booking and invitations * Delivery * Review | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.1.1 Develop further guidance on Plastic Buoys, Systems & Sensors | | | |
| Objectives of the task and expected output: |  | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** – G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P8: Provide guidance on management, engineering and sustainability in aids to navigation, particularly concerning modern materials and light sources | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 1: Visual & Physical AtoN** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.1.2 Engineering guidance on the implementation of e-Navigation systems | | | |
| Objectives of the task and expected output: | Awaiting guidance from ENav committee | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strategy** – S3: Harmonise the information structure, Maritime Services Portfolios and communications for e-Navigation by creating standards and by cooperating with other IGOs to achieve worldwide interoperability of shore and ship systems including IMO sustainability goals for a maritime transport system.  **Priority** – P3: Develop guidance on positioning, communications, Maritime Services Portfolios and Data modelling for e-Navigation | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.2.1 Develop guidance on Sustainable AtoN Design & Maintenance | | | |
| Objectives of the task and expected output: | Guidance document: Taking into consideration methods to reduce impact on the environment, zero maintenance concept, service interval extension, recycling, reuse and disposal of equipment, decommissioning of AtoN site etc.] | | | |
| Expected outcome | Guidance document. | | | |
| Strategic Alignment | **Goal** – G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S3: Coordinate the further developments od VTS, e-Navigation and short range aids to navigation, taking into account new technologies and sustainability.  **Priority** – P8: Provide guidance on management, engineering and sustainability in aids to navigation, particularly concerning modern materials and light sources | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.2.2 Develop guidance on the commissioning of AtoN equipment and systems and Engineering audits. | | | |
| Objectives of the task | .  To Develop guidance on the commissioning of AtoN equipment and systems and Engineering audits  Pre-installation and testing of equipment and confirmation of correct system configuration and performance following installation. Guidance on auditing AtoN sites from a technical perspective to ensure correct AtoN operation and performance | | | |
| Expected outcome | Guidance document | | | |
| Strategic Alignment | **Goal** – G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P8: Provide guidance on management, engineering and sustainability in aids to navigation, particularly concerning modern materials and light sources | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.3.1 Develop guidance on AtoN design & maintenance for hot climates | | | |
| Objectives of the task and expected output: | To Develop guidance on AtoN design & maintenance for hot climates  Taking into consideration work already completed on polar regions, additional guidance is required for AtoN in extreme heat environments | | | |
| Expected outcome | Guidance document | | | |
| Strategic Alignment | **Goal** – G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P8: Provide guidance on management, engineering and sustainability in aids to navigation, particularly concerning modern materials and light sources | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.3.2 Workshop on Aton delivery and maintenance in Extreme Heat | | | |
| Objectives of the task | To plan and deliver a Workshop on Aton delivery and maintenance in Extreme Heat | | | |
| Expected outcome | Workshop | | | |
| Strategic Alignment | **Goal** G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** P14: Promote technology transfer and knowledge sharing concerning aids to navigation. | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability. – with input from WG1** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.5.1 Populate the S-100 registry as requested by ENav Committee | | | |
| Objectives of the task | To support the compilation of the S-100 registry as requested. | | | |
| Expected outcome |  | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strategy** – S3: Harmonise the information structure, Maritime Services Portfolios and communications for e-Navigation by creating standards and by cooperating with other IGOs to achieve worldwide interoperability of shore and ship systems including IMO sustainability goals for a maritime transport system.  **Priority** – P3: Develop guidance on positioning, communications, Maritime Services Portfolios and Data modelling for e-Navigation | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | * + 1. **Review of IALA documents** | | | |
| Objectives of the task | Document review to update the IALA product line Some will need deleting, amalgamating, Editing, Updating. As per input paper on document ownership | | | |
| Expected outcome |  | | | |
| Strategic Alignment | **Goal** - G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y - S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P1: Transform the IALA product line by redefining and restructuring existing documentation to meet the future needs of the organisation, including document content, the approval process and accessibility. | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 1: Visual & Physical AtoN.** and  **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 3.1.3 Identify current documents as potential Standards, Recommendations, Guidelines & Manuals. | | | |
| Objectives of the task | Identify current documents as potential Standards, Recommendations, Guidelines & Manuals. [As per the IALA documentation policy. Some guidance from PAP required] | | | |
| Expected outcome | One or two standards proposed for adoption by the Council | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** – P2: Deliver a limited suite of high levelstandards suitable for direct citation by States and by other international organisations | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 1: Visual & Physical AtoN.** and  **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7  44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 3.2.1 Support the WWA in updating Recommendations, Guidelines and model courses on standards for training and certification of AtoN personnel as training courses are undertaken. | | | |
| Objectives of the task | [In cooperation with WWA Course Manager.  Review and update guidance and model course as a result of feedback from WWA training events, other training providers and developments in technology] | | | |
| Expected outcome |  | | | |
| Strategic Alignment | **Goal** G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S2: Continue to develop capacity building activities to improve the global operations and management of aids to navigation systems and related services including **Goal** G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.VTS  **Priority** – P14: Promote technology transfer and knowledge sharing concerning aids to navigation. | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 3.3.1 Develop the IALA Wiki | | | |
| Objectives of the task | To develop the Wiki and use of the Wiki as the source of committee knowledge sharing and document development | | | |
| Expected outcome | Wiki in use as the media for document development and knowledge sharing | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y – S5: Ensure the resources and capabilities of the Secretariat are sufficient to enable IALA and its committees and organs to reach its goals  **Priority** – P14: Promote technology transfer and knowledge sharing concerning aids to navigation. | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 4.1.1 Develop guidance on the maintenance & use of heritage lighthouses for modern AtoN equipment & systems. | | | |
| Objectives of the task | Develop guidance on the maintenance & use of heritage lighthouses for modern AtoN equipment & systems. [Taking into consideration installation of AIS AtoN, LED light sources, optical focussing, removal of mercury from lens rotation systems] | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** – G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P8: Provide guidance on management, engineering and sustainability in aids to navigation, particularly concerning modern materials and light sources | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **ENG Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 4.2.1 Develop guidance on AtoN structure protection systems & repair techniques | | | |
| Objectives of the task | Develop guidance on AtoN structure protection systems & repair techniques | | | |
| Expected outcome | Guidance document | | | |
| Strategic Alignment | **Goal** – G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P8: Provide guidance on management, engineering and sustainability in aids to navigation, particularly concerning modern materials and light sources | | | |
| Scope (Describe key items that are in scope/out of scope) | **Working Group 2: Knowledge and Sustainability.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 3.3. Develop the IALA Dictionary | | | |
| Objectives of the task | Review and update the IALA Dictionary on the Wiki | | | |
| Expected outcome |  | | | |
| Strategic Alignment | **Goal** – G2: All coastal states have contributed to an efficient global network of aids to navigation and services for the safety of navigation, through capacity building and the sharing of expertise.  **Strateg**y – S1: Position IALA as the source of standards, knowledge and expertise that will enable States to undertake and share the technical developments of aids to navigation, in accordance with UNCLOS, SOLAS, and other obligations.  **Priority** – P14: Promote technology transfer and knowledge sharing concerning aids to navigation | | | |
| Scope (Describe key items that are in scope/out of scope) | ***Working Group 2: Knowledge and Sustainability.*.** | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
|  |  |  |  |

| **ENG Committee – 2014-18 Work Programme** | | | | |
| --- | --- | --- | --- | --- |
| **TASK** |  | | | |
| Objectives of the task | . | | | |
| Expected outcome |  | | | |
| Strategic Alignment | **Goal**  -  **Strategy** -  **Priority** - | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
|  |  |  |  |
|  |  |  |  |

# Annex 1: IALA’s Strategic Vision 2014-2026 (Approved by IALA Council C56 – 2013-12-11)

