

Agenda item	8
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Review of Basic Documents

1 BACKGROUND

IALA Basic Documents were developed for the first time in 2016 and approved by Council 62 in June of the same year. The purpose of the Basic Documents is to gather all governing and procedural documents into one and serve as a transparent governance tool.

The Basic Documents have been reviewed twice since their initial acceptance:

- In June 2016 to introduce an appointment and termination clause for Committee Chairs and Vice-Chairs; and
- In May 2018 following the approval of a revised Constitution by the General Assembly at its 13th session.

2 DISCUSSION

There are in the document a number of articles that need to be either made consistent or up-to-date. These mainly concern:

- Approval of the Committee work programme;
- Committee policy and procedures;
- Financial Regulations; and
- Constitution and Bye-Laws of the IMC.

2.1 Constitution and Bye-Laws of the Industrial Members' Committee

This document is approved by the General Assembly of all Industrial members. Its current edition dates back to September 2008 and does not reflect the current operation of the IMC, especially the Treasurer's responsibility and financial operation mentioned in Article 6 and Article 8 respectively.

3 ACTION REQUESTED

IMC is invited to consider and amend as appropriate the draft revised edition in view of its submission for approval by:

- The Council for its sections General Regulations; Financial Regulations; and Policy & Procedures – Committees
- The General Assembly of all Industrial members.