ACTION ITEMS FROM VTS31 VTS32/2/1

Action Items for Secretariat

1 The Secretariat is requested to forward VTS31/WG1/WP1 to VTS32. 9

2 The Secretariat is requested to explore the possibility of this document being provided in loose-leaf format and made available electronically. 9

3 The Secretariat is requested to forward VTS31/WG1/WP4 to VTS32. 9

4 The Secretariat is requested to forward VTS31/WG1/WP2 to VTS32. 10

5 The Secretariat is requested to forward VTS31/WG1/WP3 to VTS32. 10

6 The Secretariat is requested to forward VTS31/11/5 to VTS32. 10

7 The Secretariat is requested to forward the Liaison note on consequences of VTM (VTS31/WG1/WP5) to WG4, with copy to WG2 and WG3. 10

8 The Secretariat is requested to forward the draft letter to TNO regarding the updating of the CARPET software (VTS31/Output/2). 13

9 The Secretariat is requested to forward the Liaison note on the Inter-VTS Exchange Format Service (IVEF) (VTS31/Output/7) to e-NAV8. 13

10 The Secretariat is requested to forward the draft IALA Recommendation on the Inter-VTS Exchange Format Service (IVEF) (VTS31/Output/8) to e-NAV8 for comment 13

11 The Secretariat is requested to reallocate Task 13 to the Operations Working Group and amend the Committee’s Work programme accordingly. 13

12 The Secretariat is requested to refer VTS31/WG2/WP1 to the Operations Working Group and the VTM Working Group for development of the user needs section of the document. 13

13 The Secretariat is requested to forward the Liaison note on AIS interference (VTS31/output/9) to the e-NAV Committee. 14

14 The Secretariat is requested to forward working papers VTS31/WG3/1 on Task 5biii, VTS31/WG3/2 on Task 15, VTS31/WG3/3 on Task 16 and VTS31/WG3/4 on Task18 to VTS32. 14

15 The Secretariat is requested to forward the revised Communication Strategy for VTM (VTS31/output/6) to the IALA Council for approval. 15

16 The Secretariat is requested to forward the revised Communication Strategy for VTM (VTS31/output/6) to the e-NAV and ANM Committees, for noting. 15

17 The Secretariat is requested to forward the Liaison note on Communication Strategy for VTM (VTS31/output/10) to the e-NAV and ANM Committees. 15

18 The Secretariat is requested to forward the Liaison note VTS in VTM (VTS31/output/4) to the e-NAV, EEP and ANM Committees. 15

19 The Secretariat is requested to bring this matter to the attention of the Chairman of the e-NAV Committee. 16

20 The Secretariat is requested to forward the application for a VTM workshop (VTS31/output 5) to PAP. 17

21 The Secretariat is requested to forward Preliminary Response to e-Navigation Gap Analysis (VTS31/output/3) to e-NAV8. 17

22 The Secretariat is requested to forward Preliminary Response to e-Navigation Gap Analysis (VS31/output/3) to VTS32. 17

23 The Secretariat is requested to forward the report on VTS31 (VTS31/output/1) to the IALA Council, to note. 17

Action Items for Members

24 Members are requested to review VTS31/WG1/WP4 (Operational Procedures for Vessel Traffic Services) inter-sessionally, forwarding any comments to the Chair of WG1 in time for a revised document to be considered at VTS32. 9

25 Members are requested to review VTS31/WG1/WP2 (Standard Nomenclature for VTS Centres) inter-sessionally, forwarding any comments to the Chair of WG1 in time for a revised document to be considered at VTS32. 10

26 The Chair of WG3 is requested to consult with the IALA IMO Representative and report back to VTS32. 14

27 Members are requested to provide input to agenda item 13 (Future Work Programme (2014 – 2018) at VTS32. 16

28 Members are requested to bring any VTS Training manuals (in English) to VTS32. 16

29 Chairs of WG1, WG2 & WG3 are requested to provide draft terms of reference in time for consideration during VTS32. 17