IALA COUNCIL   **December 9-13, 2013**
56th session   **Goa, India**

DRAFT AGENDA
(2013-12-02)

1.	**PRESIDENT'S OPENING REMARKS ****
2.	**APOLOGIES FOR ABSENCE ****
3.	**APPROVAL OF THE AGENDA**
	3.1 Draft Agenda (to approve)
	3.2 Input papers list (to note)
4.	**REPORT OF THE 55th SESSION**
	4.1 Review of action items from the 55th Session (to note)
5.	**REPORT BY THE SECRETARY GENERAL**
	5.1 Report by the Secretary General
5.	**NATIONAL MATTERS ****
6.	**FINANCIAL MATTERS**
	7.1 Audit report 2011-2012 *
	7.2 IMC bank account *
	7.3 Debt recovery procedure *
	7.4 Out of session approval of 2013 accounts for Annual Report *
	7.5 Draft financial regulations
	7.6 Cash flow situation as at 31st October 2013 *
	7.7 Overdue contributions *
	7.8 Revised budget for 2014 *
8.	**IALA STRATEGY**
	8.1 Development of an IALA Strategy
	8.1.1 Development of an IALA Strategy, Status Report
	8.1.2 Strategy Road Map
	8.1.3 Second Strategy Meeting
	8.2 Draft IALA Strategic Vision
	8.2.1 IALA Draft Strategic Vision 2014-2026, Introduction
	8.2.2 IALA Draft Strategic Vision 2014-2026 (SV3)
	8.2.3 Draft IALA Committee Structure 2014-2018 (CS3)
	8.3 Committee Work Plan 2014-2018
	8.3.1 Draft IALA Committee Work Plan 2014-2018, Introduction
	8.3.2 Draft IALA Committee Work Plan 2014-2018
9.	**IALA TECHNICAL ACTIVITIES**
	9.1 Report on technical activities
	9.2 IALA meetings held **
	9.3 Policy Advisory Panel – Report of PAP26

	9.3.1	Documents to note
		9.3.1.1 Report of PAP26

9.4 e-NAV

9.4.1 Documents submitted for approval

9.4.1.1 Draft IALA Guideline on Shore-side portrayal ensuring harmonisation with e-Navigation related information

9.4.1.2 Draft IALA Guideline on producing an IALA S100 Product Specification

9.4.1.3 Draft revised Guideline 1087 (Ed2) Procedures Management IALA Domains IHO GI Registry

9.4.1.4 Draft Guideline on the reporting of results of e-Navigation testbeds

9.4.1.5 Draft Information Paper on the VHF Data Exchange System – VDES

9.4.1.6 Demonstration objectives in support of the development of VDES

9.4.2 Documents to note

9.4.2.1 Summary report of e-NAV14

9.4.2.2 Review of progress with deliverables

9.4.2.3 Liaison Note to IMO e-Navigation Correspondence Group re Strategic Implementation Plan (SIP)

9.4.2.4 Liaison note to IMO Correspondence Group on e-navigation roadmap & key dates

9.4.2.5 Liaison note to ITU-R WP5B

9.4.2.6 Liaison note to ITU-R WP5B, Annex 1. Working Document toward a Preliminary Draft New Report 'Maritime Radiocommunication Systems and Requirements'

9.4.2.7 Liaison note to ITU-R WP5B, Annex 2. Working Document Toward Preliminary Draft New Recommendation ITU-R M.[VDES], Technical characteristics for a VHF Data Exchange System (VDES) in the VHF maritime mobile band

9.5 VTS

9.5.1 Documents submitted for approval

9.5.1.1 Draft IALA Guideline on Auditing and assessing VTS

9.5.1.2 Draft IALA Guideline on VTS interaction with allied and other services

9.5.1.3 Draft IALA Recommendation V-120 on VTS in Inland waters

9.5.1.4 Draft IALA Guideline Train the Trainer

9.5.1.5 Amendment to Recommendation V-103

9.5.2 Documents to note

9.5.2.1 Summary report of VTS 37

9.5.2.2 Report of the IALA Workshop on the Portrayal of Data and Information at a VTS

9.5.2.3 Report of the IALA Seminar on Simulation in VTS Training

9.5.2.4 Timetable for revision of V-128

9.6 ANM

9.6.1 Documents submitted for approval

9.6.1.1 IALA Questionnaire

9.6.1.2 Draft IALA Guideline on the application of Maritime Surface Picture for analysis in Risk Assessment and provision of AtoN

9.6.1.3 Draft revised IALA Recommendation O-139 on the Marking of man-made offshore structures

		9.6.1.4 Draft revised IALA Guideline 1052 Quality Management for AtoN delivery
		9.6.1.5 Draft revised IALA Navguide
	9.6.2	Documents to note
		9.6.2.1 Summary report of ANM21
		9.6.2.2 Report of Workshop on AtoN within marine spatial planning
	9.6.3	Documents submitted for discussion
		9.6.3.1 NAVGUIDE – Liaison note from the ANM Committee

9.7 EEP

    9.7.1 Documents submitted for approval

        9.7.1.1 Draft IALA Guideline on AtoN services in polar regions

        9.7.1.2 Draft revised IALA Guideline 1006 on Plastic buoys

        9.7.1.3 Draft revised IALA Guideline 1015 on Painting Aids to Navigation buoys

        9.7.1.4 Draft IALA Guideline on Theft and vandalism deterrents

        9.7.1.5 Draft revised IALA Guideline 1036 on Environmental management

        9.7.1.6 Draft revised IALA Guideline 1065 on Vertical divergence

    9.7.2 Documents to note

        9.7.2.1 Summary report of EEP21

        9.7.2.2 EEP current work programme

        9.7.2.3 Seminar on the preservation of lighthouse heritage

9.8 Technical Committee arrangements for 2014-2018

    9.8.1 Documents submitted for approval

        9.8.1.1 Technical structure for IALA 2014-2018

        9.8.1.2 Committee structure 2014-2018

        9.8.1.3 Nomination of Committee Chairs and Vice Chairs

        9.8.1.4 Rules of procedures for IALA Committees

    9.8.2 Documents to note

        9.8.2.1 Committee meeting dates for 2014

10. IALA WORLD WIDE ACADEMY (WWA)

10.1 Documents submitted for approval **

10.2 Documents submitted for endorsement

    10.2.0 Presentation of Model Courses

    10.2.1 L2 Overview IALA WWA.L2.0 Ed 2 Dec 13

    10.2.2 L1 introduction to e-Navigation 2013 Dec 2013

    10.2.3 L2.1.5 buoy handling Ed 1 Dec 2013

    10.2.4 L2.2.4 Wind generators Ed 1 Dec 2013

    10.2.5 L2.2.5-6 Mains AC power systems petrol and diesel generators Ed 1 Dec 2013

    10.2.6 L2.2.7 Lightning Protection Ed 1 Dec 2013

    10.2.7 L2.10.1-2 Remote monitoring of AtoN Ed 1 Dec 2013

    10.2.8 L2.11.1-5 AtoN structures, materials, corrosion and protection Ed 1 Dec 2013

    10.2.9 L2.11.6 Preservation of structures Ed 1 Dec 2013

    10.2.10 L2.11.7 Maintenance Planning and Records Ed 1 Dec 2013

    10.2.11 Action plan for 2014

	10.3	Documents to note
		10.3.1 Report of the IALA WWA
		10.3.2 Report of WWA Board meeting
		10.3.3 Action plan 2013
		10.3.4 Forum on VTS in Singapore
		10.3.5 Regional Awareness Seminar on Safety of Navigation – Nouakchott
11.	**OTHER IALA GROUPS**	
	11.1	**Legal Advisory Panel (LAP)**
		11.1.1 Documents submitted for approval – Changes to the IALA Constitution
		11.1.2 Documents to note **
	11.2	**Maritime Co-operation Forum**
		11.2.1 Document submitted for discussion – Steering Group report
	11.3	**Risk Management Tool**
		11.3.1 Documents to note
		11.3.1.1 Report of 34th meeting of the Steering Committee
		11.3.1.2 Report of 35th meeting of the Steering Committee
		11.3.1.3 Report of 32nd meeting of the Steering Committee
		11.3.1.4 Report of 33rd meeting of the Steering Committee
	11.4	**IALA-NET**
		11.4.1 Document to note **
	11.5	**Competent Pilotage Authority Forum ** **
12.	**IALA CONFERENCES AND SYMPOSIA**	
	12.1	**IALA Conference 2014**
		12.1.1 Document to note – Report of Conference Steering Committee meeting, October 2013
	12.2	**IALA Symposium 2016**
		12.2.1 Document to note – Structure of the IALA VTS Symposium 2016
	12.3	**IALA Conference 2018 ** **
13.	**INTERNATIONAL**	
	13.1	**IMO**
		13.1.1 Document to note – Report on IMO TCC63
	13.2	**ITU ** **
	13.3	**FERNS**
		13.3.1 Documents to note – Report of the 22nd session of the FERNS Council
	13.4	**IHO ** **
	13.5	**RTCM ** **
14.	**IMC MATTERS**	
	14.1	**Document to note** – IMC meeting report October 2013
15.	**MEMBERSHIP**	
	15.1	Documents submitted for approval

15.1.1 Applications for IALA Membership

15.1.2 Late applications for Membership

15.2 Documents to note

15.2.1 Resignations from IALA Membership

15.3 Documents submitted for discussion

15.3.1 Changes of Membership category

15.3.2 Honorary Membership

15.3.3 Members to be taken out the List of IALA Members

16. IALA COMMUNICATION MEANS **

16.1 IALA Website

16.2 IALA Bulletin

16.3 Annual Report

17. INTERNATIONAL CO-OPERATION **

17.1 World VTS Guide

18. ANY OTHER BUSINESS

18.1 IALA change of status *(to be discussed under Agenda item 11.1 – LAP)*

18.1.1 Document submitted for approval

18.1.1.1 Draft International Agreement and road map

18.1.2 Document to note

18.1.2.1 Report of the Extraordinary LAP meeting on the change of the IALA status

18.2 12th IALA General Assembly

18.2.1 Documents submitted for discussion – Council election procedure

19. DATE AND PLACE OF NEXT MEETING **

19.1 Session 57 (25th May 2014) – A Coruña, Spain

*   Documents will be tabled at the meeting
**   No input papers